



## 2025-2026 Ongoing Education Funds

### ***Ongoing Education Funds***

1. A total of \$30,000 is available for Ongoing Education during the Foundation's fiscal year, which ends June 30, 2026.
2. A nonprofit is eligible to receive a total of \$1,500 during the Foundation's 2025-2026 fiscal year.
3. Funding is available to nonprofits, (501)(c)(3) tax exempt status, who have applied for and received Form 102 recognition of your nonprofit being in compliance with the registration requirements of section 57-49 of the law. Copies of these two documents must be on file at the Foundation's office. *Please call Sister David Ann concerning any problems related to the Form 102..*
4. The funds may be used to pay
  - the **registration fee** for a specific local, state, national training/workshop/conference/class
  - the **travel** to a specific local, state, national training/workshop/conference/class
    - The nonprofit's Executive Director must approve staff attendance at a local, state, national training/workshop/conference/class.
  - a **nonprofit's membership(s)** in a local, state, national organization(s)

5. A nonprofit applying for funding must complete and submit the attached form, which can be mailed, faxed or scanned to the Foundation.
6. **Proof of attendance** at a workshop/conference/class or the completion of training must be submitted to the Foundation within a **month** from the date of the training/workshop/conference/class.
7. **Proof of travel expenditures** to attend a training/workshop/conference/class must be submitted to the Foundation within a **month** from the date of the training/workshop/conference/class.
8. **The invoice(s)** for a nonprofit membership(s), must be submitted to the Foundation within a **month** after the funds were received.



**APPLICATION  
ONGOING EDUCATION FUNDS 2025-2026  
2 BERNARDINE DRIVE  
NEWPORT NEWS, VA 23602  
ATTENTION: SISTER DAVID ANN NISKI  
Fax: 757-886-6881  
E-mail: david\_niski@bshsi.org**

Nonprofit \_\_\_\_\_

Name of the person applying for the Ongoing Education Funds

\_\_\_\_\_

Contact information for the person completing the application (email address and telephone number)

\_\_\_\_\_

Nonprofit mailing address

\_\_\_\_\_

Name, date and location of the training/workshop/conference/class

\_\_\_\_\_

\_\_\_\_\_

Means of transportation to the training/workshop/conference/class \_\_\_\_\_

Amount requested - **fee** \_\_\_\_\_

Amount requested - **travel** \_\_\_\_\_

Name(s) of the individual(s) attending the training/workshop/conference/class

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**Please attach a copy of the material, which describes the training/workshop/conference/class.**

Name of the organization(s) to which the nonprofit is applying for/renewing membership

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Amount requested \_\_\_\_\_

Executive Director's Signature \_\_\_\_\_